

Christ Church C.E, Lark Hill & Lewis Street Primary Schools 'Child-Friendly Attendance & Punctuality Policy'

In our schools (Christ Church, Lewis Street and Lark Hill), we believe that regular education of all children is very important because if we aren't in school, we aren't learning, or trying our best! We aim to achieve at least **95%** attendance throughout the year. Our school councillors have created this Child Friendly Attendance & Punctuality Policy to make sure we understand our school's rules.

Attendance and Punctuality is everyone's responsibility!

Punctuality



We must arrive at school at **8.40am** before the gates close at **8.50am**. If we arrive later than this, we will have to wait in the office until **9.15am** and will be marked as late on the register. If this happens often, Mrs Redgrave will have a meeting with our parents to find out why and see if she can help us get to school on time.

Our school has 'Chat and Play' time in the morning, where we can spend time doing fun things with our friends such as playing board games, doing arty things and reading. If we come to school late, we miss out on the fun that happens during this time.

Attendance



Our school monitors attendance by doing registers twice a day. If we are in school 'all day, every day' we are given rewards like termly badges or prizes for 100% attendance during the year. Our name is also put into a weekly prize draw if we are in school on time every day of the week, so we have the chance of winning a prize!

For religious events such as Eid, we are allowed 1 day off school to celebrate if it falls on a school day; we can do this twice in a school year. If Eid falls on a Saturday or Sunday, we are expected to be in school on the Monday.

If we are not in school, or we go on holiday during school time, our parents/carers will get fined £120.00, which reduces to £60 if paid within 21 days.